



# BABINGTON

## HOUSE SCHOOL

### SENIOR SCHOOL TEACHER

#### JOB DESCRIPTION

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

Babington House School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This job description may be amended at any time following discussion between the Headmaster and line manager and will be reviewed annually as part of the performance management process.

**LINE MANAGER: Head of Department**

#### GENERAL RESPONSIBILITIES:

##### A. STRATEGIC DIRECTION AND DEVELOPMENT OF CURRICULUM PROVISION IN THE SCHOOL

1. Contribute to a positive ethos in which all students have access to a broad, balanced and relevant curriculum;
2. Analyse and interpret relevant school, local and national data relating to the classes they teach and advise the senior management on the level of resources required to maximise achievement;
3. Liaise with staff, parents/carers, external agencies and other schools to co-ordinate their contribution, provide maximum support and ensure continuity of provision within the classes they teach;
4. Consider the views of both pupils and parents/carers and respond appropriately.

##### B. TEACHING AND LEARNING

1. Develop a classroom environment and teaching practice which secure effective learning across the breadth of the curriculum and provide a professional model, clearly demonstrating effective teaching, classroom organisation and high standards of achievement, behaviour and discipline;
2. Support the identification of, and provision for students with additional educational needs within the classes they teach;
3. Regularly monitor progress of students within the classes they teach which is then reflected in teaching plans;
4. Regularly evaluate the effectiveness of their teaching and learning as part of the performance management process;
5. Ensure setting of realistic and challenging expectations of students in the classes they teach;
6. Liaise effectively with staff to ensure the successful transition of students through the school;

7. Contribute fully to meetings, discussions and management systems necessary to co-ordinate the work of the school as a whole.

#### **C. RELATIONSHIPS WITH STAFF**

1. Achieve constructive working relationships with all staff;
2. Direct, organise and manage the work of support staff within the classes they teach;
3. Provide regular information to senior staff on student progress.

#### **D. EFFECTIVE DEPLOYMENT OF STAFF AND RESOURCES**

1. Maintain and develop class resources, co-ordinate their deployment and monitor their effectiveness in meeting teaching objectives;
2. Participate in the performance management system and agree objectives based on the school improvement plan, borough and nationally determined targets.

#### **E. GENERAL**

1. Promote the school's mission, aims, values, ethos, behaviour policy, and other policies;
2. Perform the role of form tutor and carry out its attendant responsibilities;
3. Participate in the designated guidance and direction of pupils, including progress reviews and target setting meetings;
4. Contribute to the delivery of the Personal and Social Education (PSE), Careers, and Health Education programme;
5. Attend assemblies, designated school functions (such as parents' evenings, Speech Day etc.) and register the attendance of pupils;
6. Provide cover according to the terms of the nationally agreed framework;
7. Contribute to the school's extra-curricular provision;
8. Take on any additional responsibilities which might, from time to time, be determined.

#### **SPECIFIC RESPONSIBILITIES:**

To be agreed with Line Manager.

*For the avoidance of doubt, the duties and responsibilities contained within this job description may change from time to time according to the requirements of the role and it is not intended to have contractual effect.*

A handwritten signature in black ink, appearing to read "M.A. Zelle", enclosed in a thin black rectangular border.

Agreed by Headmaster

Date: 4<sup>th</sup> March 2024

Agreed by Jobholder .....

Date:



**BABINGTON HOUSE SCHOOL**  
**PERSON SPECIFICATION**  
**SENIOR SCHOOL TEACHER**

**Education and Qualifications:**

- Qualified Primary Teacher (holds QTS or QTLS)
- Evidence of ongoing professional development in education.

**Knowledge and Experience:**

- Working knowledge of KS3, KS4 and KS5.
- Knowledge and awareness of Safeguarding & Child Protection Procedures.
- Recent proven experience as an outstanding secondary practitioner/teacher.
- Demonstrable achievement in improving learning outcomes.
- A strong classroom practitioner with the ability to develop these skills in others,

**Skills and abilities:**

- Be able to offer a calm response.
- Prioritise workload effectively; organised with attention to detail.
- Differentiate the national curriculum across a secondary model.
- Proficient IT skills.
- Work collaboratively and solve problems creatively.
- Effective communication skills and the ability to adapt to a range of audiences.
- Write and keep effective records and reports, including planning documents.
- Able to support pupils in forming and sustaining effective relationships.
- To promote excellent practice and reflect upon own practice.
- Able to provide a stimulating learning environment.
- Sets and adheres to high expectations of all pupils and oneself.

**Other:**

- Commitment to leading on safeguarding and promoting the welfare of children and young people.
- Able to promote and celebrate diversity and equal opportunities.
- Commitment to the Schools' Community values.